

Embarking on an IPO journey is a transformative process for any company. Changes are often implemented to establish the firm's readiness to operate as a publicly listed company. This shift necessitates embedding best practices for good corporate governance in the company's DNA.

## WHAT IS BOARDFOLIO?

Boardfolio is a centralised, highly secure, online board portal solution. It is designed to help board secretaries and directors organise and manage meetings, access documents, communicate with each other, and execute governance responsibilities. Boardfolio powers board workflows of listed companies all over the world. It is the only board portal listed on the London Stock Exchange Issuer Services Marketplace.

## WHY IT WORKS FOR PRE-IPO COMPANIES

By using Boardfolio, transparency, accountability, confidentiality and proper record-keeping are automatically instilled into your processes—all of which are essential components of good corporate governance practices expected from a publicly listed company. Boardfolio will help you demonstrate governance excellence as you prepare for increased regulatory and shareholder scrutiny. In addition, Boardfolio will make it easier for your board to collaborate and engage with internal stakeholders and external advisors. This will ensure alignment of overall direction, strategy, and goals during the IPO process.

### Here's how your pre-IPO board can benefit from a digital board management solution:

#### 24/7 ACCESS TO INFORMATION

*Manage critical information from one central hub.*

- Organise, gather, and access documentation for building the prospectus, the drafting of agreements, resolutions, filings, and letters from one central location.
- Retrieve board and/or committee meeting related information (board packs, supplemental files, meeting minutes) seamlessly.
- Manage information requests from multiple stakeholders handling different work streams of the pre-IPO process (e.g. auditors, underwriters, tax advisors, legal counsels, etc.)

#### RISK MITIGATION

*Minimise regulatory risks for non-compliance.*

- Easily identify and address gaps around board reporting controls.
- Revert to archived board packs, meeting minutes, board correspondence for regulatory or audit requirements.

#### SECURITY

*Stay secure at all times.*

- Maintain the confidentiality of company information and correspondence among board members, management, and external advisors.
- All data and documents are protected by advanced encryption. Boardfolio is ISO 27001 certified and GDPR compliant.

#### EFFICIENCY & COST SAVINGS

*Streamline meeting processes while saving on administrative costs.*

- Eliminate paper and printing costs.
- Work with the latest version of board packs and files at all times.
- Quickly sign-off on documents with digital signatures.

#### INCREASED ENGAGEMENT

*Collaborate with board members and advisors inside and outside of the boardroom.*

- Communicate with board members and advisors in between meetings.
- Monitor progress of assigned tasks at a glance.
- Get instant feedback on documents during the review and due diligence process.

